

**Job Opportunity  
Executive Director  
Lake County Land Trust**

The Lake County Land Trust (LCLT) is seeking a dynamic, community oriented Executive Director to lead all aspects of implementing the organizations programs. Position is part time, 20 hours a week. Major areas of the Executive Directors responsibilities include leadership, working with an enthusiastic and dedicated Board of Directors to build community relations and relations with other agencies and nonprofits, increasing membership, fundraising, land protection and stewardship. The position location is in Upper Lake, Lake County, California, a small rural agricultural community with outdoor recreation and tourism focused businesses. For complete information please go to the LCLT website: [www.lakecountylandtrust.org](http://www.lakecountylandtrust.org).

**Organizational Overview**

The Lake County Land Trust is a 501c3 nonprofit land conservation organization. The Executive Director reports to the Board of Directors. There are 1-2 additional support staff. LCLT has a small, dedicated group of volunteers who help steward the fee owned properties, easements and a co-managed property. Our conservation priority is wetlands around one of the most ancient lakes in North America, Clear Lake.

**Qualifications**

This position requires a 4-year degree from an accredited college or university or equivalent experience. A work history and substantial experience in fund development, organizational management and a history of community service is desirable. An understanding of natural resource management and conservation goals is preferable.

Knowledge, skills, and ability preferences include. Experience in land protection projects, working with collaborative partnerships and funding methods; conservation easement stewardship; land acquisition and stewardship fundamentals, staff supervision; non-profit board governance; grant writing; public speaking; verbal and writing communication skills; experience with websites, social media and email to communicate to a conservation community; skilled use and understanding of diverse software such as Microsoft Office Suite and QuickBooks and data bases.

**Compensation:** Starting at \$31, 200 per year the equivalent of \$30 per hour. Hours and compensation could be increased corresponding to the growth of the Lake County Land Trust.

**How to apply**

To apply please send resume, references with contact information and a letter of interest to Lake County Land Trust, C/O 9240 Tenaya Way Kelseyville, CA. 95451 by October 30, 2021 Feel free to email Val Nixon at [4val944@gmail.com](mailto:4val944@gmail.com)

***Our Mission: The Lake County Land Trust protects land and water resources of***

*important value on behalf of present and future generations. We work to sustain our county's environmental, scenic, cultural, and historical integrity.*